



**SCOTTISH BORDERS LICENSING BOARD**

**OPERATING PLAN**

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

**Question 1**

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	YES
(b) Will alcohol be sold for consumption solely OFF the premises?	NO
(c) Will alcohol be sold for consumption both ON and OFF the premises?	NO

*\*delete as appropriate*

**Question 2**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	11.00 am	11.00 pm
Tuesday	11.00 am	11.00 pm
Wednesday	11.00 am	11.00 pm
Thursday	11.00 am	11.00 pm
Friday	11.00 am	11.00 pm
Saturday	11.00 am	11.00 pm
Sunday	11.00 am	11.00 pm

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	N/A	N/A
Tuesday	N/A	N/A
Wednesday	N/A	N/A
Thursday	N/A	N/A
Friday	N/A	N/A
Saturday	N/A	N/A
Sunday	N/A	N/A

**Question 4**

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	Yes
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\*If YES – provide details

Christmas Eve, Christmas Day, Boxing Day, New Year’s Eve and New Year’s Day until 1.00 am or within any Licensing Board Policy.

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 (a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	NO	NO	NO
Conference facilities	NO	NO	NO
Restaurant facilities	YES	YES	YES
Bar meals	NO	NO	NO
(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including weddings, birthdays, retirements etc.	YES	YES	YES

<i>Club or other group meetings etc.</i>	YES	YES	YES
<b>(c) Activity</b> <i>Entertainment including:</i>	<i>Please confirm</i> YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music –see 5(g)</i>	YES	YES	YES
<i>Live performance – see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	YES	YES	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
<b>(d) Activity</b>	<i>Please confirm</i> YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	NO	NO	NO
<b>(e) Activity</b>	<i>Please confirm</i> YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

The premises is a café type premises located in the Wilton Lodge Park, Hawick, offering a wide range of hot and cold meals, snacks, soft drinks and alcohol, commencing business around 10.00 am on a daily basis, with no alcohol sold or supplied other than within the core hours stated.

Recorded music at background level may be provided within and outwith core hours.

(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?

N/A

When fully occupied, are there likely to be more customers standing than seated?

N/A

*\*delete as appropriate*

**Question 6 (On-sales only)**

**CHILDREN AND YOUNG PERSONS**

(a) When alcohol is being sold for consumption on the premises will children or young persons be allowed entry

**YES**

*\*delete as appropriate*

(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

Children will be allowed access when accompanied by an appropriate adult for the purpose of dining or partaking in snacks or beverages or attending a pre-arranged private function.

Young Persons for the same reason, but unaccompanied.

Children will also be allowed to pass through the premises to gain access to the take-away facility offered by the premises ie. ice cream, confectionary, crisps, soft drinks and snacks.

**Note**

*For the avoidance of doubt –*

*a responsible or appropriate adult is a person who has the responsibility for the child when attending the premises. The responsible adult should supervise the child at all times while the child is within the licensed area; and*

*a private pre-arranged function is when the premises or a designated part of the premises is given over to a private party which is attended by invitation and not accessible to the public.*

(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

**Children - 0 to 15 years**

**Young Persons - 16 and 17 years**

(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

**During Core Hours**

(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

**All public areas, with the exception of any bar servery area**

**Question 7**

**CAPACITY OF PREMISES**

*What is the proposed capacity of the premises to which this application relates?*

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**Question 8**

**PREMISES MANAGER** (NOTE: not required where application is for grant of provisional premises licence)

*Personal details*

(a) *Name*

(b) *Date of birth*

(c) *Contact address*

(d) *Telephone number and e-mail address*

(e) *Personal licence*

<b>Date of issue</b>	<b>Name of Licensing Board issuing</b>	<b>Reference no. of personal licence</b>

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  ..... \* (see note below)

Gregg Latchams Limited

Date 26/9/18.

Capacity: Solicitors and Authorised Agents. ~~APPLICANT/AGENT~~ (delete as appropriate)

Telephone number and email address of signatory

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(Ref. CAT41/1

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.